



# City Council Work Session

Monday, August 07, 2023

4:00 PM

City Hall, 129 E Memorial Dr, Dallas GA 30132

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*Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of a meeting or the facilities, are required to promptly contact the City's ADA Coordinator at 770-443-8110 ext. 1604 or e-mail [rbruce@dallasga.gov](mailto:rbruce@dallasga.gov) to allow the city to make reasonable accommodations for those persons.*

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## AGENDA

### CALL TO ORDER

### RECOGNITION OF VISITORS AND COMMENTS

### REPORTS

#### **Finance Committee, Mayor Kelly, Chair**

- [1.](#) Finance: August 2023

#### **Public Safety Committee, Chris Carter, Chair**

- [2.](#) Police: August 2023
- [3.](#) Court: August 2023
- [4.](#) Marshal: August 2023

#### **Economic Development Committee, Nancy Arnold, Chair**

#### **Transportation & Recreation Committee, Jim Henson, Chair**

- [5.](#) Public Works: August 2023 - Transportation
- [6.](#) Theater/Civic Center: August 2023

#### **Utilities & Franchises Committee, Cooper Cochran, Chair**

- [7.](#) Public Works: August 2023 - Utilities

#### **Intergovernmental Relations Committee, Leah Alls, Chair**

#### **Community Development Committee, Mike Cason, Chair**

- [8.](#) Community Dev.: August 2023

#### **City Manager, Kendall Smith**

**EXECUTIVE SESSION**



| LOST  |                  |              |            |                  |              |            |                  |              |            |
|-------|------------------|--------------|------------|------------------|--------------|------------|------------------|--------------|------------|
|       | Fiscal Year 2021 |              |            | Fiscal Year 2022 |              |            | Fiscal Year 2023 |              |            |
|       | INCOME           | Special      | Comparison | INCOME           | Special      | Comparison | INCOME           | Special      | Comparison |
| JUL   | 194,467.27       |              | 14,762.46  | 238,687.09       |              | 44,219.82  | 269,796.86       |              | 31,109.77  |
| AUG   | 198,368.03       | 150,000.00   | 27,180.85  | 233,264.34       |              | 34,896.31  | 258,029.97       |              | 24,765.63  |
| SEP   | 195,627.55       |              | 29,252.88  | 225,914.11       |              | 30,286.56  | 257,048.63       |              | 31,134.52  |
| OCT   | 199,267.78       |              | 33,663.76  | 233,006.21       |              | 33,738.43  | 264,361.63       |              | 31,355.42  |
| NOV   | 205,031.84       | 313.25       | 29,940.20  | 249,643.12       | 189.74       | 44,487.77  | 264,745.33       | 816.04       | 15,728.51  |
| DEC   | 250,428.74       |              | 43,003.09  | 281,973.80       |              | 31,545.06  | 311,174.91       |              | 29,201.11  |
| JAN   | 200,504.70       |              | 37,916.43  | 227,773.00       |              | 27,268.30  | 256,629.11       |              | 28,856.11  |
| FEB   | 190,180.76       |              | 49,143.48  | 222,533.08       |              | 32,352.32  | 249,041.84       |              | 26,508.76  |
| MAR   | 239,477.53       |              | 66,798.63  | 258,336.26       |              | 18,858.73  | 288,212.70       |              | 29,876.44  |
| APR   | 230,716.97       |              | 54,185.86  | 252,104.11       |              | 21,387.14  | 280,824.75       |              | 28,720.64  |
| MAY   | 234,456.60       | 320.04       | 36,533.41  | 264,767.63       | 538.65       | 30,311.03  | 288,041.31       | 602.20       | 23,337.23  |
| JUN   | 239,334.46       |              | 36,701.65  | 266,035.08       |              | 26,700.62  | 288,846.28       |              | 22,811.20  |
| TOTAL | 2,577,862.23     | 150,633.29   | 459,082.70 | 2,954,037.83     | 728.39       | 376,052.09 | 3,276,753.32     | 1,418.24     | 323,405.34 |
| TOTAL | 2021             | 2,728,495.52 | TOTAL      | 2022             | 2,954,766.22 | TOTAL      | 2023             | 3,278,171.56 |            |

Lost 2023 exceeds 2022 by 323,405.34



City of Dallas, GA

# Budget Report Group Summary

For Fiscal: 2022-2023 Period Ending: 06/30/2023

Item 1.

| Account Type                                            | Original<br>Total Budget | Current<br>Total Budget | Period<br>Activity | Fiscal<br>Activity | Variance<br>Favorable<br>(Unfavorable) | Percent<br>Used |
|---------------------------------------------------------|--------------------------|-------------------------|--------------------|--------------------|----------------------------------------|-----------------|
| <b>Fund: 100 - GENERAL FUND</b>                         |                          |                         |                    |                    |                                        |                 |
| Revenue                                                 | 18,374,735.00            | 18,374,735.00           | 0.00               | 13,181,015.00      | -5,193,720.00                          | 71.73%          |
| Expense                                                 | 18,374,735.00            | 18,374,735.00           | 0.00               | 16,451,195.90      | 1,923,539.10                           | 89.53%          |
| Fund: 100 - GENERAL FUND Surplus (Deficit):             | 0.00                     | 0.00                    | 0.00               | -3,270,180.90      | -3,270,180.90                          | 0.00%           |
| <b>Fund: 210 - CONF DRUG FUND</b>                       |                          |                         |                    |                    |                                        |                 |
| Revenue                                                 | 73,000.00                | 73,000.00               | 0.00               | 135,708.09         | 62,708.09                              | 185.90%         |
| Expense                                                 | 70,500.00                | 70,500.00               | 0.00               | 151,257.71         | -80,757.71                             | 214.55%         |
| Fund: 210 - CONF DRUG FUND Surplus (Deficit):           | 2,500.00                 | 2,500.00                | 0.00               | -15,549.62         | -18,049.62                             | -621.98%        |
| <b>Fund: 215 - HOTEL MOTEL FUND</b>                     |                          |                         |                    |                    |                                        |                 |
| Revenue                                                 | 15,000.00                | 15,000.00               | 0.00               | 16,461.95          | 1,461.95                               | 109.75%         |
| Expense                                                 | 15,000.00                | 15,000.00               | 0.00               | 13,566.29          | 1,433.71                               | 90.44%          |
| Fund: 215 - HOTEL MOTEL FUND Surplus (Deficit):         | 0.00                     | 0.00                    | 0.00               | 2,895.66           | 2,895.66                               | 0.00%           |
| <b>Fund: 230 - AMERICAN RESCUE PLAN</b>                 |                          |                         |                    |                    |                                        |                 |
| Revenue                                                 | 2,610,506.00             | 2,610,506.00            | 0.00               | 2,610,506.50       | 0.50                                   | 100.00%         |
| Expense                                                 | 5,221,012.00             | 5,221,012.00            | 0.00               | 2,892,954.27       | 2,328,057.73                           | 55.41%          |
| Fund: 230 - AMERICAN RESCUE PLAN Surplus (Deficit):     | -2,610,506.00            | -2,610,506.00           | 0.00               | -282,447.77        | 2,328,058.23                           | 10.82%          |
| <b>Fund: 270 - SUBDIVISION IN IMP</b>                   |                          |                         |                    |                    |                                        |                 |
| Revenue                                                 | 0.00                     | 0.00                    | 0.00               | 52,500.00          | 52,500.00                              | 0.00%           |
| Expense                                                 | 290,000.00               | 290,000.00              | 0.00               | 0.00               | 290,000.00                             | 0.00%           |
| Fund: 270 - SUBDIVISION IN IMP Surplus (Deficit):       | -290,000.00              | -290,000.00             | 0.00               | 52,500.00          | 342,500.00                             | -18.10%         |
| <b>Fund: 275 - E 911 FUND</b>                           |                          |                         |                    |                    |                                        |                 |
| Revenue                                                 | 120,000.00               | 120,000.00              | 0.00               | 224,714.94         | 104,714.94                             | 187.26%         |
| Expense                                                 | 0.00                     | 0.00                    | 0.00               | 135,000.00         | -135,000.00                            | 0.00%           |
| Fund: 275 - E 911 FUND Surplus (Deficit):               | 120,000.00               | 120,000.00              | 0.00               | 89,714.94          | -30,285.06                             | 74.76%          |
| <b>Fund: 278 - SPECIAL UTILITY DISTRICT-WEST DALLAS</b> |                          |                         |                    |                    |                                        |                 |
| Revenue                                                 | 2,025,650.00             | 2,025,650.00            | 0.00               | 976,790.00         | -1,048,860.00                          | 48.22%          |
| Fund: 278 - SPECIAL UTILITY DISTRICT-WEST DALLAS Total: | 2,025,650.00             | 2,025,650.00            | 0.00               | 976,790.00         | -1,048,860.00                          | 48.22%          |
| <b>Fund: 323 - 2017 SPLOST</b>                          |                          |                         |                    |                    |                                        |                 |
| Revenue                                                 | 1,665,000.00             | 1,665,000.00            | 0.00               | 1,621,757.99       | -43,242.01                             | 97.40%          |
| Expense                                                 | 3,356,723.00             | 3,356,723.00            | 0.00               | 1,580,022.65       | 1,776,700.35                           | 47.07%          |
| Fund: 323 - 2017 SPLOST Surplus (Deficit):              | -1,691,723.00            | -1,691,723.00           | 0.00               | 41,735.34          | 1,733,458.34                           | -2.47%          |
| <b>Fund: 329 - 2023 SPLOST</b>                          |                          |                         |                    |                    |                                        |                 |
| Revenue                                                 | 0.00                     | 0.00                    | 0.00               | 443,682.45         | 443,682.45                             | 0.00%           |
| Fund: 329 - 2023 SPLOST Total:                          | 0.00                     | 0.00                    | 0.00               | 443,682.45         | 443,682.45                             | 0.00%           |
| <b>Fund: 505 - WATER &amp; SEWER FUND</b>               |                          |                         |                    |                    |                                        |                 |
| Revenue                                                 | 20,916,500.00            | 20,916,500.00           | 0.00               | 13,191,577.63      | -7,724,922.37                          | 63.07%          |
| Expense                                                 | 21,199,318.00            | 21,199,318.00           | 0.00               | 9,652,019.72       | 11,547,298.28                          | 45.53%          |
| Fund: 505 - WATER & SEWER FUND Surplus (Deficit):       | -282,818.00              | -282,818.00             | 0.00               | 3,539,557.91       | 3,822,375.91                           | -1,251.53%      |
| <b>Fund: 540 - SOLID WASTE FUND</b>                     |                          |                         |                    |                    |                                        |                 |
| Revenue                                                 | 1,072,961.00             | 1,072,961.00            | 0.00               | 985,145.23         | -87,815.77                             | 91.82%          |
| Expense                                                 | 855,097.00               | 855,097.00              | 0.00               | 717,668.62         | 137,428.38                             | 83.93%          |
| Fund: 540 - SOLID WASTE FUND Surplus (Deficit):         | 217,864.00               | 217,864.00              | 0.00               | 267,476.61         | 49,612.61                              | 122.77%         |
| Report Surplus (Deficit):                               | -2,509,033.00            | -2,509,033.00           | 0.00               | 1,846,174.62       | 4,355,207.62                           | -73.58%         |



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## STAFF REPORT

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**MEETING DATE:** 08.07.2023

**PRESENTED BY:** Joe Duvall – Dallas P.D.

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**AGENDA ITEM DESCRIPTION (Agenda Content):**

August - 2023

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**COMMENTS:**

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**REPORT/INFORMATION:**

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See Stats Attached.

## Dallas Police Year to Date Comparison

|                   | July 2023 | July 2022 | 2023 YTD | 2022 YTD |
|-------------------|-----------|-----------|----------|----------|
| Calls for Service | 1582      | 2010      | 14992    | 13355    |
| Homicide          | 0         | 0         | 0        | 0        |
| Rape              | 0         | 1         | 1        | 2        |
| Robbery           | 0         | 0         | 2        | 1        |
| Agg. Assault      | 4         | 2         | 19       | 6        |
| Burglary          | 0         | 3         | 2        | 14       |
| Larceny           | 2         | 12        | 45       | 74       |
| Vehicle Theft     | 4         | 0         | 13       | 8        |
| City Ordinances   | 7         | 5         | 95       | 21       |
| Citations         | 202       | 308       | 2165     | 2285     |



## STAFF REPORT

**MEETING DATE:8/7/2023**

**PRESENTED BY:**

**LeAnn Adams-Court Services**

**AGENDA ITEM DESCRIPTION:**

**August-2023**

**REPORT/INFORMATION:**

**Arraignments-0**

**Trials-0**

**Bind-overs-0**

**Processed Traffic Citations-161**

**Processed City Ordinances-6**

**Processed Parking Citations-6**

**Warrants Issued-VOP-0, FTA-19**

**Warrants Served-VOP-4, FTA-18**



# STAFF REPORT

**MEETING DATE:** August 07, 2023

**PRESENTED BY:** Chief Marshal Hester - Marshal's Bureau

## AGENDA ITEM DESCRIPTION (Agenda Content):

Cases from June 30, 2023 to July 28, 2023 for the August 07, 2023 meeting

## COMMENTS:

## REPORT/INFORMATION

|                                       |    |
|---------------------------------------|----|
| Alcohol Related Calls                 | 8  |
| Agency Assist                         | 5  |
| Animal calls                          | 10 |
| Bank Deposit                          | 16 |
| Building                              | 2  |
| Business License Inspection/Violation | 1  |
| Criminal Offenses                     | 1  |
| Document Processing                   | 2  |
| Garbage/Litter                        | 5  |
| Junk Vehicles                         | 2  |
| Nuisance Property/Abatement           | 1  |
| Property Maintenance                  | 1  |
| Road Hazard                           | 1  |
| Security Check                        | 3  |
| Site Inspections                      | 4  |
| Solicitor Violation                   | 1  |
| Traffic and Vehicles                  | 20 |
| Vegetation                            | 19 |
| Zoning Violation                      | 1  |

**TOTAL :** 103



## STAFF REPORT

**MEETING DATE:** 08/07/2023

**PRESENTED BY:** Brandon Rakestraw – Public Works

**AGENDA ITEM DESCRIPTION (Agenda Content):**

August Public Works Report - Transportation

**COMMENTS:**

Project Update:

- 1- Battlefield Trail Phase II
  - a- Contractor is actively working to construct trail segments within the Scott Smith Preserve.
  - b- Trail segment along Nathan Dean, Henry Y Holland, Merchants Drive, and Railroad Right-of-way is scheduled for final completion and acceptance August 2023.
- 2- Battlefield Trail Phase II – Trail Connector
  - a. Construction activities are underway.
- 3- Battlefield Trail Phase III – Scoping Study
  - a. Project is currently on-going.
- 4- Old Acworth & Veterans Road Culvert Replacement Project
  - a. Right-of-Way acquisition is currently on-going.
- 5- 2023 LMIG Paving Project
  - a. Project Award August Mayor and Council Meeting

- b. Issue Notice to Proceed mid-August.

Street Department:

Currently working to complete street and storm water projects. Crews are fully in grass cutting season, along with completing ditch maintenance and right of way cleanup. Street sweeping activities are continuing, along with daily work orders, and working on budgeted small projects.

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**REPORT/INFORMATION:**



## STAFF REPORT

**MEETING DATE:** 8/7/2023

**PRESENTED BY:** Emily Shipp, Dallas Theater and Civic Center

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**AGENDA ITEM DESCRIPTION (Agenda Content) :**

August 2023

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**COMMENTS:**

Enter Text Here

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**REPORT/INFORMATION:**

- Damn Yankees is this Fri-Sun
- Acting Classes and workshops kick off next week
- Skynfolks is 9/9



## STAFF REPORT

**MEETING DATE:** 08/07/2023

**PRESENTED BY:** Brandon Rakestraw – Public Works

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**AGENDA ITEM DESCRIPTION (Agenda Content):**

August Public Works Report - Utilities

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**COMMENTS:**

Project Update:

- 1- West Dallas Collector Sewer Extension Project – Phase I
  - a- Grading of access road has been completed.
  - b- Gravity outfall construction is on-going.
  - c- Lift station construction
    - a. Excavation is complete
    - b. Lift station contractor is mobilizing to project
- 2- Downtown Water System Upgrade – Phase I
  - a- Final project design is currently on-going.
- 3- Paulding Lane Water Upgrade – Phase II
  - a. Construction activities are scheduled to start in August.
- 4- Griffin Creek Sewer at SR6 Business
  - a. Construction activities are being scheduled.
- 5- Lead Service Line Inventory and Replacement Program; Professional Services

- a. Award of project scheduled for August - Mayor and Council meeting.
  - b. Issuances of Notice to Proceed mid-August.
- 6- Outer Loop Water System Upgrade Project – Phase I; Engineering Services
- a. Award of project scheduled for August - Mayor and Council meeting.
  - b. Issuances of Notice to Proceed mid-August.

General Department Report:

Sewer Department:

Currently working on yearly maintenance of collection system, completing several lift station repair/upgrade projects, sewer easement cutting, daily work orders, and working on budgeted small projects.

Water Department:

Currently working on meter maintenance, completing hydrant maintenance, valve maintenance, flushing program, daily work orders, and working on budgeted small projects.

Solid Waste Department:

Currently working on daily pickups, trash can replacement, trash can repair, and daily work orders.

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**REPORT/INFORMATION:**



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## STAFF REPORT

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**MEETING DATE:** 8/7/2023

**PRESENTED BY:** Preston Kilgore, Community Development

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**AGENDA ITEM DESCRIPTION (Agenda Content):**

August 2023

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**COMMENTS:**

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**REPORT/INFORMATION:**

In the month of July 2023 – 27 permits were issued and 45 inspections were performed.